



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

June 15, 2016

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Pro Tem Mike Chalk, Councilors Pete Mangum, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: Mayor James Roberson.

Staff Members Present: Clyde Holt, Town Attorney; Suzanne Yeatts, Administrative Services Director; Whitney Ledford, Town Clerk; Brian Bowman, Public Information Officer; Lawrence Capps, Police Chief; Chris Hills, Development Services Director; Tim Guffey, Fire Chief; Tina Cheek, Parks and Recreation Director; Kim Kenny, Finance Officer; Robbie Worrell, Public Works Director; Keith Archambault, IT Administrator; Jason Brown, Senior Planner Long Range; Travis Price, Police Sergeant.

Meeting called to order by Mayor Pro Tem Chalk at 7:00 p.m.

WELCOME

Welcome by Mayor Pro Tem Chalk.

Councilor Tripp called for a moment of silence for the tragedy in Orlando Florida.

INVOCATION

Invocation by Councilor Tripp.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Young to adopt the agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM II. APPROVAL OF MINUTES

...Motion by Councilor Tripp to approve the minutes from June 6, 2016. Motion seconded by Councilor Young and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Wake County Economic Development Incentive Policy Update

Senior Planner Jason Brown introduced Michael Haley, Director of Business Recruitment and Expansion with Wake County Economic Development.

Mr. Haley presented updated incentive policies, discussed current, general economic development projects, and answered questions from Council.

B. Mayor's Listening Tour Update

Development Services Director Chris Hills gave an update outlining the most recent Mayor's Listening Tour visits including J. Mettrey Commercial Properties and The Sports Page. Mr. Hills expanded upon the feedback that was received including the desire to continue working with the Town to strengthen public safety, the appreciation for the Town Council, and appreciation for the growing relationship with the Development Services Department. The next business owners, not yet determined, will be visited late June or early July.

C. Carrington Woods Neighborhood Speed Reduction Campaign

Police Chief Lawrence Capps explained that because speeding is an increasing issue in a growing town, the Knightdale Police Department partnered with a student research group from Duke University collecting speed data over a 10 week period. It was found that the Carrington Woods neighborhood ranked top in the Speed Reduction Campaign, while showing awareness and ownership. Carrington Woods resident, Andy Nasipak, accepted a plaque to the Carrington Woods residents, recognizing them for their efforts.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

No one at this time.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2016 11

...Adopt Budget Amendment 2016 11.

B. Wilder/Watson House Bid Results

Resolution #16-06-15-001

... Adopt Resolution #16-06-15-001, accepting the Wilder house sale and permitting the removal on or after July 5th, and rejecting the Watson house bid so that the Watson house may be used for fire training.

...Motion by Councilor Tripp to approve the Consent Agenda. Motion seconded by Councilor Swan and carried unanimously.

ITEM VI. PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

Fiscal Year 2016 - 2017 Operating Budget

Finance Officer Kim Kenny stated that the proposed Operating Budget was presented at the June 6, 2016 Council meeting and there have been no changes since that presentation. Ms. Kenny

confirmed the proper advertisement was made and recommended Council allow for public comment before adopting the Operating Budget and attachments for Fiscal Year 2016 - 2017.

Mayor Pro Tem Chalk noted that an article in the newspaper indicated the town would use \$330,000 of fund balance in the proposed budget and clarified that \$125,000 of fund balance is being used to balance the budget and \$205,000 is a carry forward of Powell Bill funds from the current year.

No one else approached.

...Motion by Councilor Young to close the public hearing at 7:21 p.m. and adopt the proposed Operating Budget and attachments for Fiscal Year 2016 – 2017. Motion seconded by Councilor Mangum and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS
None at this time.

ITEM VIII. TOWN ATTORNEY
Nothing at this time.

ITEM IX. OLD BUSINESS
None at this Time.

ITEM X. NEW BUSINESS

A. Upcoming Events

Public Information Officer Brian Bowman presented upcoming Town events for the months of June and July.

B. Eastern Wake Fire Department Assumption of Debt

Senior Planner Jason Brown explained that the Town is required to assume a proportionate amount of Eastern Wake Fire and Rescue debt when properties in the fire district are annexed into the Town limits. Mr. Brown presented three agreements containing fees assumed from annexed properties in 2013, 2014, and 2015 and recommended Council authorize the mayor to sign the agreements for forwarding to the Eastern Wake Fire and Rescue Department.

...Motion by Councilor Tripp to authorize the mayor to sign the attached agreements for forwarding to the Eastern Wake Fire/Rescue Department. Motion seconded by Councilor Young and carried unanimously.

C. Fawn Ridge Stormwater Design Change Order Request

Public Works Director Robbie Worrell provided a brief history of this project and noted that in the original contract the proper Temporary Construction Easements were not included and therefore a Change Order is now necessary to obtain them. Once obtained, the Fawn Ridge Stream Stabilization project may be bid and awarded in early Fiscal Year 2016 - 2017. Mr. Worrell recommended Council approve Change Order #1.

...Motion by Councilor Tripp to approve Change Order #1. Motion seconded by Councilor Young and carried unanimously.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp shared that the committee met Monday, June 13, 2016 and discussed the Capital Improvement Plan, the next steps for utilizing Powell Bill funds to resurface streets, and a request from Duke Energy to delay building a trail head at the Mingo Creek Trail Hodge Road location until they are at a safe point in construction.

Mayor Pro Tem Chalk requested specifics pertaining to the road resurfacing improvements.

Mr. Worrell reviewed the specific streets in town recommended for resurfacing at a total estimated cost of \$307,801 which includes a 30% buffer and answered questions from Council.

B. Finance

Councilor Mangum reviewed the monthly financial update summary through May 31, 2016 and pointed out that as of June 14, 2016 the net revenues and expenditures are no longer showing a deficit of the \$127,000 on the May report, but rather are at a surplus of \$87,000 due to the sales and franchise tax receipts. Councilor Mangum also made note that the City of Raleigh Merger is still being monitored and is projected to be paid off in two years.

C. Public Safety

Councilor Swan shared that the committee discussed both the Police and Fire Departmental budget processes, the survey provided by the Police Department that resulted in a 94% satisfaction rating, and the Fire Department's upcoming fall fire prevention activities including the October 8, 2016 open house and the Citizen Fire Academy.

D. Nominating

No report.

E. Liaison Reports



No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Swan to adjourn at 7:40 p.m. Motion seconded by Councilor Young and carried unanimously.


Town Clerk Whitney A. Ledford
Mayor James A. Roberson